

VacFun Information Sheet

The following information will help you and your child prepare for a day of fun at the Blackwood Recreation Centre Vacfun Program.

WHAT TO BRING

- Food:
 - Morning tea
 - Lunch – (Lunches may be ordered at Reception when signing in your child/ren in the morning)
 - Afternoon tea
- Drink bottle
- Hat (essential for outdoor workshops/activities)
- Sun block
- Socks (long enough to protect ankles from skates rubbing)

Optional Extras

- Spending money – maximum \$5/ child to be left at Reception in the morning.
- A book to read
- Activity book

WHAT NOT TO BRING
Electronic device/s
Mobile Phones

Hours of Operation

- 8am - 6pm daily

Fees

- All fees must be paid in full at the time of booking.
- Fees will not be refunded for non- attendance.

Cancellation Policy

- Cancellations with less than 48hrs notice may attract full fees.

Signing in and out

Parents/Care givers must sign the children in and out each day on arrival and departure by writing a time and initials on the attendance sheet at Reception.

Late pick-up

If the child/ren has not been picked up by 6:00pm the following procedure will be applied: -

1. Parents will be contacted.
2. A late fee of \$10 per 15 minutes will be charged.

Medication

- If your child requires any medication (e.g. Ventolin, Epi pen etc.), please leave it at Reception in a bag, clearly labelled and with any instructions for use.
- If your child has any medical conditions please advise staff and complete a "Medical Form" available at reception.

Photographs

We may occasionally wish to take photographs of the children engaging in a special activity. These photographs may be used for promotional/marketing purposes in print form, on our website or on social media.

Behaviour management

- We aim to make our program a safe and happy experience for your child/ren. We expect them to adhere to the rules of the program and expect parents and/or guardians to support these rules.
- Children are expected to show a sense of responsibility towards other people, property and themselves. We encourage children to be responsible for their actions and enjoy their time at the program.
- Children who repeatedly exhibit unacceptable behaviour may be suspended or excluded from the program.

COVID -19 Protocols

- Hand hygiene will be maintained at all times.
- No food sharing, drink bottles etc.
- If your child is unwell or displaying any flu like signs or symptoms please keep them at home.